

**OCA MOVE**  
**HOW YOU CAN HELP**  
**CALL PAM SCHROEDER 468-5253**

Saturday, **May 7, 2005** 9:00 AM Load all boxes and fixtures in Library  
Possible band and choir room

Saturday, **May 14, 2005** 1:30 PM (following graduation)  
Move items from lower level of the building-cafeteria, gym  
equipment, locker items, weight room, possible choir and band  
room, stage area

Tuesday and Thursday **May 17,19 2005** 4:00 PM  
Move all elementary rooms

Monday and Tuesday **May 23, 24, 2005** 4:00 PM  
Move the HS and whatever else there is left  
Move office out of old and into new location

Depending on how the above dates work and when we are able to get the  
trucks we may have to add Sat May 21.

As of this time all the items listed above except the office will be loaded into  
the trucks and stored there until the new location is ready

**COMPUTER CREW NEEDED** 4-6 guys needed each night to pack, load  
and transport computers into new location.

**Wed. May 11, Thur. May 12** – 4:00-9:00 PM concentrate on elementary

**Tue. May 17, Thur. May 19, -4:00-9:00 PM Sat. May 21-** 8-12 AM

All the rest of the computers and also sound equipment

Moving the computers will involve going between buildings, so please call  
and let me know which nights and if you will be there for all or part of the  
time, so you can be let into the building and know were the crew is working.

**TV CREW** 6-8 people needed to move all the TV's and overhead projectors  
from the old location into the new location. (20-25 TV's and 20-25  
overheads)

Please bring a dolly when you come to help move boxes and fixtures.

I am also looking for about 15 individuals to be assigned to a teacher to help  
them get their rooms packed and ready to load.